**JMPHS BOARD MEETING NOTES 05/16/19**

“PREPARING STUDENTS TO MASTER THEIR FUTURES”

Start Time: 5:48 pm

**Members Present**:

* Justin Davis - President
* Annette Johnson – Vice President
* Julia Waldrep – Treasurer
* Bo Hardee
* Julie Townsend

**Administrators Present**:

* Scot Bunch - Principal
* James Johnson – Guidance Counselor

Call to Order – Justin Davis

**Approval of Minutes**

* Motion to approve by Justin Davis
* Seconded by Annette Johnson
* Unanimously approved by all members

**Graduation of Caitlin Gibson**

* Caitlin Has joined the US Marines and is being process on Monday, May 20th. She received her honor cords and diploma on this day. She recited her oath of enlistment as part of this ceremony.

**Teacher Time**

* Dela Carroll – reported that **Shark Tank** was a success on May 13th and that David Manzel and Steven Slober were the winners. PBIS (Positive Behavior Intervention System) is ready for its implementation for the 2019-2020 school year. The planning team consisted of Katlin Ortega, Bobby Thompkins, Patrick White, and Dela Carroll. It was also requested that they be allowed to have an inservice day prior to pre-planning to train for its implementation.
* Patrick White –Reminded us of the following information: **Baccalaureate** is 5/21 at 6 pm at the First United Methodist Church. The Board should be there by 5:30 pm. **Graduation** is 5/25 at 10 am at the Van H. Priest Auditorium. The Board should be backstage at 9:30 am. **Surveys** will continue to be worked on.
* Katlyn Ortega – **Digital Theater Plus** is a resource that we should consider purchasing for the school. It is a wealth of plays and literary information that all students and faculty can access for $895 a year. She will send a link so that Board members can preview this platform.
* Michael Tolar – **EF Educational Tours** trip to Panama. Reported that 3 students have registered for the trip.

**Financial Update**

* Julia Waldrep reported that the remaining Safe Schools allocation has been moved out of our general fund account into our grants account, so that those funds which are earmarked will show as reserved and unspent.
* Amy Gibson will present at the next meeting a proposed budget for the 2019-2020 school year. Several variables are being considered as we plan for next year.

**Audit Findings Results**

* Amy Gibson provided us with the letter that she and Scot Bunch created in response to the audit findings. Justin Davis will also draft a cover letter from the Board to accompany to documents being sent back to the Audit Committee.
* The policy will be updated to reflect the changes made in the procedures for money collected.
* Motion to approve by Justin Davis
* Seconded by Annette Johnson
* Unanimously approved by all members

**General Fundraising - TABLE UNTIL THE NEXT MEETING**

**Bus Fundraising – TABLE UNTIL THE NEXT MEETING**

**Principal Evaluation Instrument**

* The Principal Evaluation instrument has been re-vamped to more closely align with FLDOE requirements and the matrix for student data collection was also changed to better reflect appropriate data.
* Motion to approve this final document was made by Justin Davis
* Seconded by Annette Johnson
* Unanimously approved by all members
* Time will be spend during the summer of 2019 to create and approved a more comprehensive principal evaluation that is more reflective of the Florida Principal Leadership Standards.
* Justin Davis thanked the teachers for completing the principal surveys in a timely manner.

**Teacher Recommendations 2019-20**

* Scot Bunch recommended Mandy Bergeron as a reading teacher for the 2019-2020 school year.
* Motion to approve by Justin Davis
* Seconded by Annette Johnson
* Unanimously approved by all members

**Facility Update**

* There are leaks at this time in the auditorium and Tolar’s classroom. Ben Grass is overseeing this process and will handle the gutter repair.
* Scot Bunch said that Pickels Welding has been contacted and will give us an estimate on the gates.
* The District will handle the school receiving 5 cameras.
* The lease on the blue building is up for renewal.

**PTO & Fundraising Update**

* PTO continues to discuss a fundraising event and are considering making it a family oriented event.

**Enrollment**

* Total enrollment for 19-20 will start at 200 with a waiting list
* We have 50 seniors and 45 will participate in graduation.
* The next meeting will be Thursday, June 27th.

**Adjournment** was called at 6:49 pm by Justin Davis and unanimously approved.